

## **Commitment to Community Excellence (Level 1)**

### **Examiner Key Information and Timeline**

At this level the community application includes responses to the questions in the Community Profile ONLY. Applications are a maximum of 10 pages plus a glossary of abbreviations.

Estimated Time Commitment: 10 hours including 1 examiner training webinar and 1 video conference

#### Key Dates

- April 15<sup>th</sup> – May 15<sup>th</sup> Examiner application period
- June 1<sup>st</sup> – Examiners are notified of acceptance
- June 8<sup>th</sup> - Examiners are notified of community assignment; receive logistics information
- August 15<sup>th</sup> at 10:00 am PT/1:00 pm ET – Examiner Training Webinar (1 hour)
- August 18<sup>th</sup> – Examiners receive Commitment to Community Excellence application and instructions for review
- September 2<sup>nd</sup> – Deadline for examiners to complete review of application; assignment of team and section leads
- September 2<sup>nd</sup> – September 9<sup>th</sup> – Section leads consolidate feedback and prepare for consensus
- September 9<sup>th</sup> – 12<sup>th</sup> – Consensus video conference (2 hours)
- September 21<sup>st</sup> – Section leads complete feedback
- September 21<sup>st</sup> – 28<sup>th</sup> – Team lead reviews feedback and finalizes
- September 28<sup>th</sup> – 30<sup>th</sup> – All examiners comment on draft feedback report
- October 1<sup>st</sup> – October 3<sup>rd</sup> – Team lead finalizes feedback report
- October 3<sup>rd</sup> – Final feedback report submitted to COE 2026
- October 15<sup>th</sup> – Feedback report submitted to community applicant